



MARIANO MARCOS STATE UNIVERSITY

Bids and Awards Committee

INVITATION TO MAKE AN OFFER: Negotiated Procurement

2022-03

THE PROJECT: Proposed MMSU Space @ ATI Building, Elliptical Rd., Dilliman, Quezon City

Number of Working Days: 10 calendar days

ABC: P175,021.88

1. The Mariano Marcos State University (MMSU), with offices at Quiling Sur, City of Batac, Ilocos Norte, invites the public to make an offer to furnish all labor, materials, tools and equipment necessary and proper for the implementation of the above Project as per approved designs, plans and drawings.
2. This process is in accordance with Section 53 of R.A. 9184, the Government Procurement reform Act and Section 53.9 of the Implementing Rules and Regulations where interested and qualified contractors are to submit proposals.
4. The offer must be in writing submitted at the address below on or before **February 8, 2022; 9:00 PM** together with the following documents:
 - a) The amount of the offer in writing duly signed by the person making the offer, indicated in numbers and figures.
 - b) The particulars of the offer as to labor, materials, tools, equipment and other work details.
 - c) Documents in support of the legal, technical and financial capability of the person making the offer, which documents shall be confirmed and verified (3 copies).
5. It is understood that any offer may be accepted or rejected, or the process invalidated, at any time prior to contract award, without liability to anyone.
6. Documents for this procurement may be secured from the MMSU BAC Secretariat at the address below or downloaded from the MMSU website or from the Philippine Government Electronic Procurement System (PhilGEPS) website.
7. For questions and inquiries, please write or email the University President, thru the BAC Chair, at the address indicated below.

Mariano Marcos State University
Quiling Sur, City of Batac

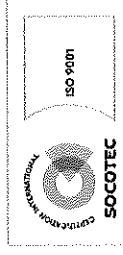
www.mmsu.edu.ph

February 4, 2022.

NATHANIEL R. ALIBUYOG
BAC CHAIR

Received: _____ Received: _____ Received: _____

Rm105 FEM Hall, MMSU, #16S Quiling Sur, City of Batac, Ilocos Norte
✉ bac@mmsu.edu.ph ☎ (077) 600-0459 www.mmsu.edu.ph



PROJECT INFORMATION DOCUMENT

Project Title : Proposed MMSU Space @ ATI Building
Project Location : ATI Bldg, Elliptical Rd, Diliman, Quezon City, 1001 Metro Manila

The project calls for the furnishing of all materials, labor, tools and equipment needed for the MMSU Space within ATI Building, Located at ATI Bldg, Elliptical Rd, Diliman, Quezon City, 1001 Metro Manila. The said project shall be done in strict conformity with the designs, plans, drawings and other details, as well as the specifications, this Project Information Document and other related contract documents prepared and approved for this project.

It also calls for the employment of men power with the appropriate skills and expertise to undertake the specific items of work and to enable the contractor to produce and deliver to the satisfaction of the owner the needed services and output required of this undertaking. In addition, the Contractor shall have adequate and readily available construction tools and equipment to be utilized during the construction activities of the project. It is also a must as it is necessary that the Contractor shall have regularly at the site a qualified project Engineer to administer strictly the implementation of the project, including maintaining a log book of construction activities, as well as receiving authorized University Officials and Inspectors.

General Instructions

The contractor shall ensure that the construction activities shall not interfere, obstruct and disturb any on-going operation of the other areas and facilities of the campus; hence, the contractor shall construct a temporary security or peripheral fence to enclose and isolate the working area from the other buildings and facilities of the campus. In addition, the Contractor shall be required to provide its own water and power supply system needed in the proper execution of the various works for the duration of the contract.

The prospective bidders shall submit a bid proposal for the above-mentioned project with the following scope of works:

1. **Roughing Work.** This includes removal of existing lights (to be relocated). Cleaning and clearing of the are prior and after the project and ready to turn over must be observe.
2. **Carpentry Works.** This Work included the provision of dry wall partition within the area. Using of metal studs for framing and rivet connection. The contractor shall show actual sample of materials to be used for approval of the university.
3. **Painting Works.** This scope of works includes painting of all masonry walls, ceiling boards and other surfaces with three (3) coats of paints following the approved brand and quality of painting materials specified in the Program of Work and other related contract documents.
For all exterior concrete walls, apply one coat of latex primer and two coats of elastomeric weather proofing paint of the color to be chosen by the Owner. For all interior concrete walls, apply one coat of latex primer and two coats of gloss latex paints.
Painting preparations for masonry surfaces shall include application of masonry putty to correct uneven wall surfaces during the process.

For wood surfaces to be finished with enamel paints, apply one coat of flatwall enamel primer and two coats of gloss enamel finish.

Painting preparations for wood surfaces shall include application of glazing putty to correct wood defects and uneven surfaces.

For wood surfaces to be finished with varnish or oil stain, preparation, priming and finishing shall be in accordance with the varnishing and oil staining practice and specifications.

For Hardiflex ceiling boards, except for the application of concrete neutralizer, adopt the surface preparations and painting procedures for painting and finishing of concrete surfaces.

All exposed metals shall be applied with the appropriate primer before finishing with the final painting topcoats.

4. **Millworks:** This includes provision of panel doors for room accessibility. Design and specs shall be approve by the end-user prior to purchasing and installation. This items includes accessories such as door knobs and hinges. It is expected that all material to be installed shall be heavy duty.

5. **Electrical Works.** This includes relocation of lighting layouts. Number of existing lights shall also be the number of lights to be used.

SUPPLEMENTARY PROVISIONS

All other items or scope of works not mentioned in this document but shown and/or indicated in the plans, drawings and specifications, except where it is specifically mentioned as "to be provided by others", the contractor shall likewise furnish all materials, labor and equipment necessary to complete the same.

In case that a conflict arises in specifications and quality of materials, installation procedure and in the plans and drawings as well as in the other contract documents before and during the implementation stage, the same should be referred to the end-user for proper resolution of the said conflict.

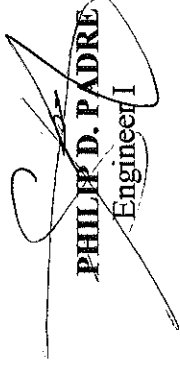
Where the above mentioned items or scope of works require the approval of the quality and design of the materials to be used or their testing before they are installed, embedded in concrete or enclosed with specified covering materials, the contractor shall secure from the University clearance or permission related hereto.

After all the works have been completed, the surrounding immediate areas affected in the execution of the project shall be cleaned and cleared of all excess materials and debris, temporary structures, facilities and utilities used during the construction period. All spillages and scattered caused by the painting works, grouts, adhesives, as well as markings and signage shall likewise be removed to the full satisfaction of the Owner.

- A. Time is a very important factor in the implementation of this project and as such, all works indicated in the plans, specifications and in this document shall be fully completed within **TEN (10) calendar days** from receipt of the Notice to Proceed.

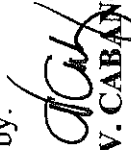
- B. The Approved Budget for the Project to be bid is **One Hundred Seventy-Five Thousand and Twenty-One and 88/100 Pesos (Php. 171,021.88).**

Prepared by:



PHILIP D. PADRE
Engineer I

Checked by:



AIDA V. CABALANG
Architect IV, Chief Planning.

ROMEO R. DULDULAO
Director, PPDO

Republic of the Philippines
MARIANO MARCOS STATE UNIVERSITY
PHYSICAL PLANNING AND DEVELOPMENT OFFICE
City of Batac, 2906, Ilocos Norte

Proposed MMSU Space @ ATI Building

BILL OF QUANTITIES			
Item No.	Description	Quantity	Unit
I	Roughing Works	56.00	sq.m.
II	Carpentry Works	55.65	sq.m.
III	Painting Works	139.8	sq.m.
IV	Millworks	1.00	lot
V	Electrical Works	1	lot

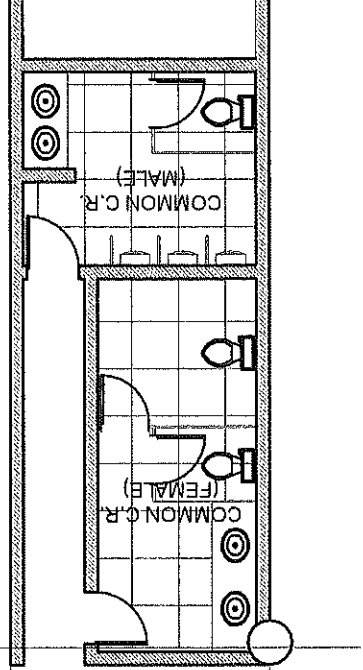
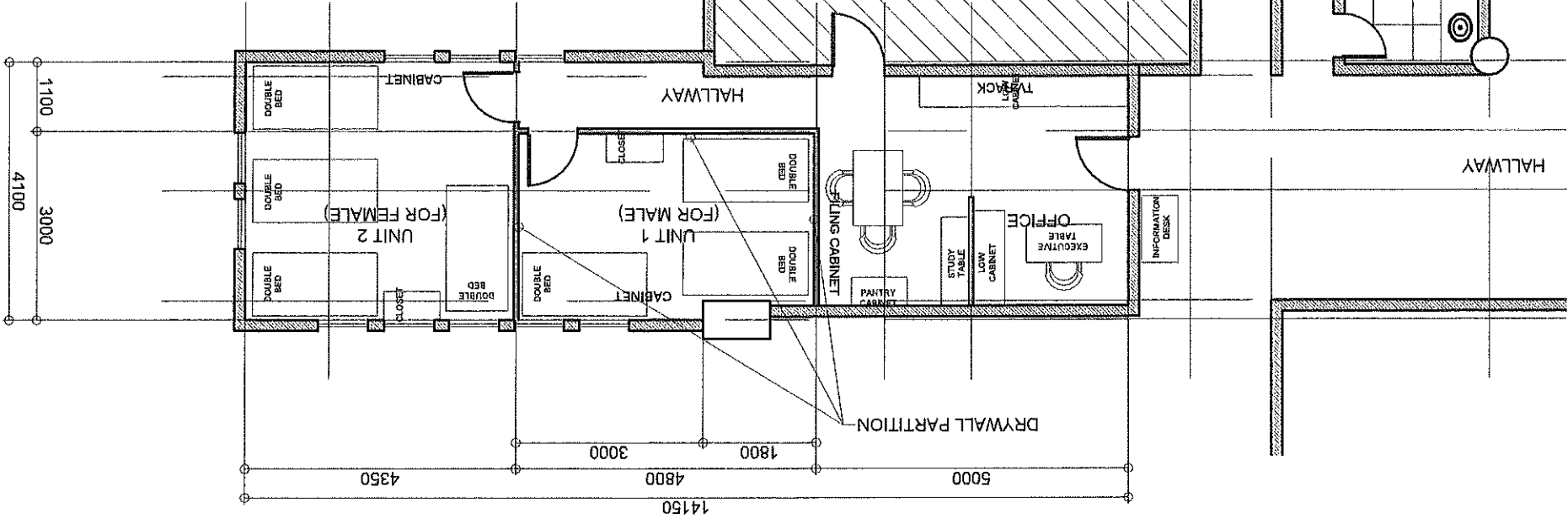
Republic of the Philippines
 MARIANO MARCOS STATE UNIVERSITY
 PHYSICAL PLANNING AND DEVELOPMENT OFFICE
 City of Batac, 2906, Ilocos Norte

**Proposed MMSU Space @ ATI Building
 ATI Bldg, Elliptical Rd, Diliman, Quezon City, 1001 Metro Manila**

SPECIFICATIONS	
Building Part / Material	Specifications
ARCHITECTURAL / STRUCTURAL	
CARPENTRY (Partition)	
Light partition	Thick Metal Studs framing, Cement Board, Rivet Connections
PAINTING	
New Partition Walls and Existing Interior Partitions	2 Coats Primer, 2 top coats (Color, specifications must be approved by end-user)
MILLWORKS	
Room Doors	0.80m x 2.10m Wood Panel Door with complete accessories (hinges and jamb), see drawing attached for design

PROPOSED FLOOR PLAN

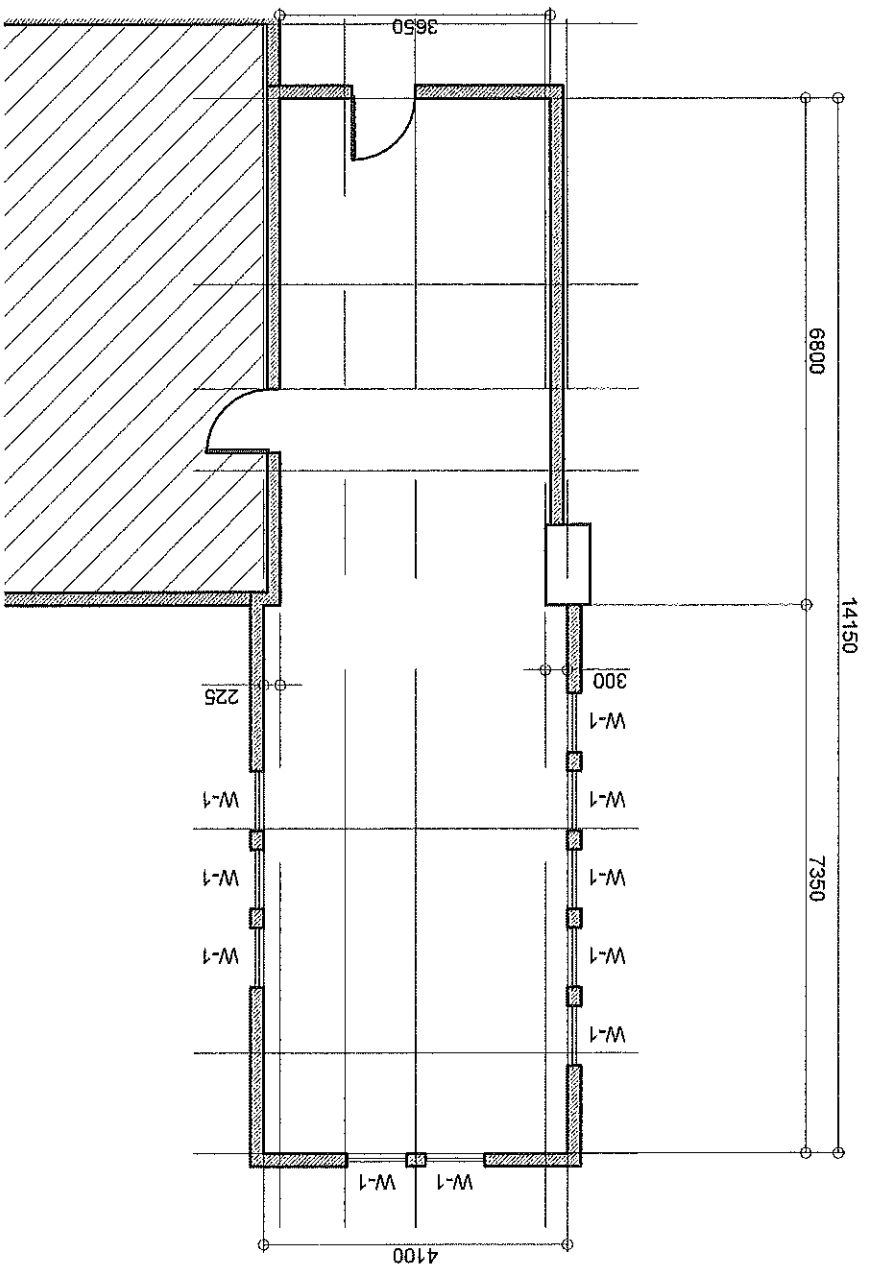
COMPONENTS:
 - UNIT 1 (FOR MALE)
 - UNIT 2 (FOR FEMALE)
 - OFFICE



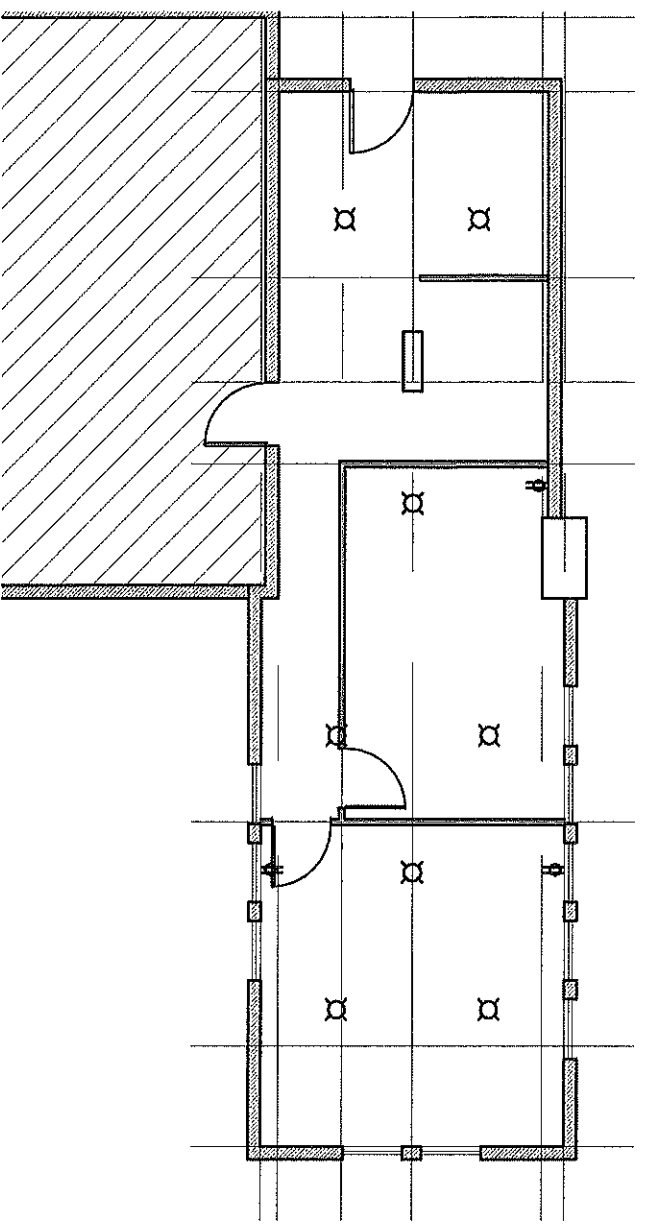
PREPARED BY:
~~PHILIP D. PADRE~~
 ENGINEER

CHECKED/REVIEWED BY:
~~ROMEO R. DILLON~~
 ENGINEER IN CHARGE FOR PGSD

EXISTING FLOOR PLAN



EXISTING C.O. AND LIGHTING LAYOUT





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 City of Batac, 2906, Ilocos Norte

INDIVIDUAL PROGRAM OF WORK

Name/Location of Project: <p style="text-align: center;">Proposed MMSU Space @ ATI Building</p>	Appropriations: Source of Fund Issued Obligated Authority: Released: Calendar Days to Complete: Desirable Starting Date:
Project Category:	Vertical Construction 0
Project Description:	
Minimum Equipment Requirement	Technical Personal Required
Description	No. Description Number

ESTIMATED COST OF PROPOSED WORK

Item No.	Description	% of Total	Unit	Quantity	Direct Cost	Indirect Cost	Adjusted Cost	Total Cost
I	Roughing Works		sq.m.	56.00				
II	Carpentry Works		sq.m.	55.65				
III	Painting Works		sq.m.	139.80				
IV	Millworks		lot	1.00				
V	Electrical Works		lot	1.00				
Total								



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DETAILED ESTIMATES

Item No.: 1	Quantity:	56.00
Description: Roughing Works	Unit:	sq.m.

	Description	Quantity	Unit	Unit Price	Sub-Total
MATERIALS COST	Total Materials Cost			Sub-Total	-
				Unit Cost	-
EQUIPMENT COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Equipment Cost			Sub-Total	-
				Unit Cost	-
LABOR COST	Description	Quantity	Unit	Unit Price	Sub-Total
	This includes Clearing and cleaning the area Relocation of Furnitures from old MMSU Office to this new location				
	Total Labor Cost			Sub-Total	-
				Unit Cost	-

DIRECT COST: -
 DIRECT UNIT COST: -

Plus Indirect Cost:
 OCM
 CP
 VAT
 Indirect Unit Cost:

Total Direct and Indirect Cost:



DETAILED ESTIMATES

Item No.: II	Quantity:	55.65
Description: Carpentry Works	Unit:	sq.m.

	Description	Quantity	Unit	Unit Price	Sub-Total
MATERIALS COST	4" x 1 1/4" x 0.50mm Thick Metal Studs	69.00	pcs.		
	4' x 8' x 4.5mm x 16' Thick Cement Board (Hardiflex)	42.00	pcs.		
	3/16" x 5/32" Blind Rivet	1.00	boxes		
	3/16"Ø Drill Bit	3.00	pcs.		
	Total Materials Cost			Sub-Total	
				Unit Cost	
EQUIPMENT COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Equipment Cost			Sub-Total	
				Unit Cost	
LABOR COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Labor Cost			Sub-Total	
				Unit Cost	

DIRECT COST:
 DIRECT UNIT COST:

Plus Indirect Cost:
 OCM
 CP
 VAT
 Indirect Unit Cost:

Total Direct and Indirect Cost:



DETAILED ESTIMATES

Item No.: III	Quantity:	139.80
Description: Painting Works	Unit: sq.m.	

	Description	Quantity	Unit	Unit Price	Sub-Total
MATERIALS COST	Existing Walls (109.5 sq.m.) - Repaint				
	Gloss Paint, Elastomeric, Whisper Beige	6.00	gals.		
	Choco Brown Enamel	1.00	gals.		
	Roller Brush With Pan, 9"	2.00	pcs.		
	4" Paint Brush	2.00	pcs.		
	Constructed Partitions (35.70 sq.m.)				
	Plasolux Paint Putty	2.00	gals.		
	Flat Latex White	2.00	gals.		
	Gloss Paint, Elastomeric, Whisper Beige	3.00	gals.		
	Choco Brown Enamel	1.00	gals.		
Roller Brush With Pan, 9"	3.00	pcs.			
4" Paint Brush	2.00	pcs.			
	Total Materials Cost			Sub-Total	
				Unit Cost	
EQUIPMENT COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Equipment Cost			Sub-Total	
				Unit Cost	
LABOR COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Labor Cost			Sub-Total	
				Unit Cost	

DIRECT COST:

DIRECT UNIT COST:

Plus Indirect Cost:

OCM

CP

VAT

Indirect Unit Cost:

Total Direct and Indirect Cost:



DETAILED ESTIMATES

Item No.: IV	Quantity: 1.00
Description: Millworks	Unit: lot

	Description	Quantity	Unit	Unit Price	Sub-Total
MATERIALS COST	0.80m x 2.10m Wood Panel Door with complete accessories (hinges and jamb), see drawing attached for design	2.00	sets		
	Note: This includes materials, fabrication, delivery and installation				
	Total Materials Cost			Sub-Total	
				Unit Cost	
EQUIPMENT COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Equipment Cost			Sub-Total	
				Unit Cost	
LABOR COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Labor Cost			Sub-Total	
				Unit Cost	

DIRECT COST:
 DIRECT UNIT COST:

Plus Indirect Cost:
 OCM
 CP
 VAT
 Indirect Unit Cost:

Total Direct and Indirect Cost:



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DETAILED ESTIMATES

Item No.: V	Quantity:	1.00
Description: Electrical Works	Unit:	lot

	Description	Quantity	Unit	Unit Price	Sub-Total
MATERIALS COST	Total Materials Cost			Sub-Total	
				Unit Cost	
EQUIPMENT COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Total Equipment Cost			Sub-Total	
				Unit Cost	
LABOR COST	Description	Quantity	Unit	Unit Price	Sub-Total
	Relocation of Existing Lighting Outlets and C.O.				
	Total Labor Cost			Sub-Total	
				Unit Cost	

DIRECT COST:

DIRECT UNIT COST:

Plus Indirect Cost:

OCM

CP

VAT

Indirect Unit Cost:

Total Direct and Indirect Cost: